



Routeware is the industry leader in providing SAAS software solutions, integrated technologies including RFID, AI, video, hardware/software, and data analysis that enables public and private enterprises to improve the effectiveness of their waste and recycling programs. Our solutions help organizations achieve a digital transformation that saves time and money, increases efficiency, improves safety, and helps to make our world a greener place.

Based in Portland, Oregon, the company is PE-backed and employs a distributed team across North America and the UK. Our brands, products, and services provide an all-in-one solution to municipal and private waste haulers and other fleet services. As part of an essential and growing industry, we seek solution-oriented team players who want to positively impact the environment. Our work environment is collaborative, dynamic, fast-paced, and fun with a strong appreciation for innovation and initiative.

#### **Our Mission:**

Transform waste collection to drive a better future for generations to come.

#### **Our Values:**

- **Adaptability** - The waste industry and technology are ever-changing, and the Routeware team never stops adapting to be at the forefront of technology innovation, supporting our customers to stay ahead.
- **Mission-driven** - At Routeware, it matters to us that our work has a lasting positive impact on our customers' outcomes, our fellow team members' well-being, and the long-term sustainability of our environment.
- **Human-first** - While technology drives our products; the real, live, caring people at Routeware are the true drivers of meaningful outcomes for our customers.

#### **POSITION OVERVIEW**

Routeware, Inc. is looking for a highly motivated, and data-driven accounting student to assist our AR team on a part-time temporary basis. The duration of this role is likely in the 6+ week range with the potential to extend. You will be given the opportunity to make a direct impact on the business by focusing on customer collections leading to maximized working capital. You may be a great fit if you're self-driven, highly organized, and an enthusiastic team player!

#### **RESPONSIBILITIES**

- Receive all customer payments into the accounting system
- Responsible for managing collection activities for approximately 1300 customer accounts in North America and Internationally
- Perform weekly AR aging analysis to identify delinquent accounts and monitor collection progress
- Conduct collections campaigns that consist of emails, phone calls, etc.
- Maintain detailed records of all delinquent accounts by logging collection notes in AR system
- Send monthly customer statements
- Resolve billing and credit issues with AR team

This is a temporary, remote role based anywhere in the United States. Routeware is an Equal Opportunity Employer and prohibits all forms of discrimination or harassment. At Routeware, we are committed to the principle of equality, and all employment decisions are based on job requirements, business needs, and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, HIV Status, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, past or present military service, family medical history or genetic information, family or parental status, or any other status protected by the laws or regulations in the locations where we operate.