The Institute for Emerging Issues (IEI) at North Carolina State University invites applications for two internship positions.

Who We Are

Established in 2002 by the Board of Governors of the University of North Carolina, IEI builds upon the Emerging Issues Forum -- a long-standing signature event in North Carolina begun in 1985 to focus attention on critical questions facing North Carolina’s leaders. IEI believes there are opportunities within each emerging issue, but finding them requires attention, focus and determination. To that end, IEI brings people together to respond to critical questions that span sectors, regions and perspectives in North Carolina. We work across four areas—economy, education, the natural and built environments, and health—in pursuit of a single goal: to ensure North Carolina’s future competitiveness.

Position Description

Policy and Communications Interns (2): IEI seeks two graduate students—or high performing upperclassmen—with an interest in state/local public policy, including rural development policy, to support the Policy and Communications team at IEI. These interns may undertake a variety of activities, including research, writing memos, staffing meetings, and various administrative tasks related to IEI activities. Immediate tasks are likely to include helping to create a database of information across IEI’s four issues areas for the Emerging Issues Commons, a new technology-enabled platform that will be used to promote civic engagement across the state. The Commons will have a physical presence in the new James B. Hunt, Jr. Library on Centennial Campus, also home to IEI’s new offices, with a complete online counterpart. Other immediate tasks will likely include supporting staff connected with IEI’s national rural policy advocacy project funded by the Kellogg Foundation.

Excellent written and oral communication skills are a must. A high comfort level with basic Excel spreadsheet usage is also important, as is attention to detail. The positions are part time (up to 20 hours per week) at $15/hour beginning immediately and continuing through the spring 2013 term. Because the positions require working at IEI’s offices, an ability to travel regularly to Centennial Campus is a must.

Applications

Applicants should email a letter of application and curriculum vitae to Patrick Cronin, Assistant Director for Policy and Programs at Patrick_cronin@ncsu.edu. Applications will be considered until the positions are filled.

For more information contact Dr. Cronin at the email above or 919-513-3540.