We’re looking for an accountant who can manage our A/R, A/P, invoicing, and year-end tax returns of a company with several million in revenue and 100-200 transactions every month. S/he would be responsible for ensuring that the financial statements (IS, BS, and cash flow) accurately reflect the operations of the business. Individual should be able to critically analyze patterns within these financial statements and offer suggestions on how to improve the business. Given the often-complex payment terms and tax structure of the company, a strong grasp of accrual accounting is essential. Accounting / financial experience is a plus but not required.

DURATION
Career, 2+ years

CONTACTS
Joyce Lau

JOB FUNCTIONS
Data & Analytics, Accounting

DESIRED SKILLS
Excellent understanding of accrual accounting
Strong command of Quickbooks and Excel
Pro-active, good under pressure, team-player, detail-oriented

RESPONSIBILITIES
Manage A/R and A/P
Invoice customers
File year-end taxes
Ensure accuracy of financial statements (P&L, cash flow, balance sheet)
Help develop processes to streamline accounting for more complex tax instruments

SMART METALS RECYCLING
Smart Metals Recycling is an electronic recycler based in Statesville, North Carolina. Our employees refurbish product, harvest for parts, and break material down into its raw commodity form for refining. Partnered with one of the oldest scrap yards in the country, the company has the infrastructure of a larger firm but boasts the culture of a start-up given its recent inception in 2014 by a couple of Duke students. With our zero-landfill policy, we hope to align environmental responsibility with social impact and the bottom line. http://exitevent.com/article/duke-grads-smart-metals-recycling-150805 http://www.statesville.com/news/statesville-recycling-business-booms-in-second-year/article_e4aebeb8-f2c2-11e5-9a24-12b2a1d447937.html